# ASBrS Document Request Intake Form

All requests for the American Society of Breast Surgeons (ASBrS) to participate in, co-sponsor or endorse documents must be made in writing and must be approved by the ASBrS Board of Directors. Final documents must be approved by the ASBrS Board of Directors prior to listing ASBrS as an endorsing or co-sponsoring organization. The American Society of Breast Surgeons name, logo or acronym (ASBrS) may not be used with the expressed consent of the ASBrS Board of Directors.

## Name of Requesting Organization:

Contact Name:

Contact Phone:

Contact Email:

Website:

## Name/Proposed Name of Document:

Document Name:

## Document Type:

[ ] Resource Guide (RG)

[ ] Clinical Practice Guideline (CPG)

[ ]  Clinical Consensus Statement (CCS)

[ ] Clinical Pathway

[ ] Emerging Issue Statement (EIS)

[ ] Position/Policy Statement (PPS)

[ ] Quality Measure (QM)

[ ] Other- Please describe:

## Level of Participation Requested:

[ ] Co-sponsor (i.e. named in document title)

[ ] Endorsement:

[ ] Other- Please describe:

## Description of methodology and gap in current literature to be addressed:

## Are there currently identified lead author(s)?

[ ] No

[ ] Yes- Please list

## Are there currently any additional authors identified?

[ ] No

[ ] Yes- Please list

## Will ASBrS have the ability to appoint a lead author(s)?

[ ] No

[ ] Yes- Please list

## Will ASBrS have the ability to appoint any additional authors?

[ ] No

[ ] Yes- Please list

## Will there be an open public comment period for this document?

[ ] No

[ ] Yes- Please list

## Document Status:

[ ] Not started

[ ] In progress

[ ] Final draft

**For endorsement only:**

At what point(s) will ASBrS review the document? Check all that apply:

[ ] No review

[ ] Outline/Abstract

[ ] Draft(s)

[ ] Final Draft

[ ] NA

## Will ASBrS revisions be received, reviewed and/or accepted?

[ ] No

[ ] Yes

[ ] Other- Please describe:

## Will this document be submitted to a journal for publication?

[ ] No

[ ] Yes- Please list Journal(s)

[ ] Other- Please describe:

## Will ASBrS have the ability to post or link this document to breastSurgeons.org?

[ ] No

[ ] Yes

[ ] Pending publication decision

## Will the authorship of this document be funded by any organization other than a 501c3 or 501C6?

[ ] No

[ ] Yes- Please list support sources: